



Minutes NV IT Operations Committee (NITOC)

DATE	August 11, 2005
TIME	1:30 PM
LOCATION	Kinkead Conference Room, Carson City
RECORDER	Maggie Thorne

ATTENDANCE

Chair Name	Present	Co-Chair Name	Present
Terry Savage, Chair	✓	Kathy Ryan, Co-Chair	✓
Mike Hillerby, Chair, Strategic Plan		Perry Comeaux, Co-Chair, Strategic Plan	
Roberta Roth, Chair, ITPOC		Kathy Ryan, Co-Chair, ITPOC	✓
Janice Rhode, Chair, IT Workforce	✓	Kathy Comba, Co-Chair, IT Workforce	
Dave McTeer, Chair Enterprise Architecture	✓	Terry Savage, Co-Chair, Enterprise Architecture	✓
Teri J. Mark, Chair, NERC		Linda Morrison, Co-Chair NERC	
Alan Rogers, Chair, Integration	✓	Vacant, Co-Chair, Integration	
Randy Potts, Chair, Security		Jerry Beauchamp, Co-Chair, Security	

Other attendees

Name	Name
Alisanne Maffei	

CALL TO ORDER

Terry Savage called the meeting to order at 1:30 pm.

REVIEW OF MINUTES AND AGENDA CHANGES

The minutes from the July 14 2005 meeting were approved with no amendments.

CHAIRMAN REPORT

Terry gave no report.

DECISIONS¹

Item No.	Decision
1.	It was agreed upon by the Committee revert back to the 1:30 pm start time.
2.	The Charter for the Technical Standards Committee was approved as presented. It was noted that Charters do not have to have ITSPC approval.

¹ *Decision:* Reaching a conclusion... particularly in response to a course of action.

COMMITTEE REPORTS

1.	IT Project Oversight – Kathy Ryan reported that new projects are being reviewed for the 06/07 year. PUCN and Agriculture will be making presentations at the next ITPOC meeting, followed by Corrections in October and then DoIT's disaster recovery project. Committee is busy, but does intend on reviewing their forms when time allows.
2.	NERC – No report given
3.	IT Work Force – Janice Rhode reported that the Committee is reviewing the Information Security Officer series class, as well as the combining of all IT classes, though that is far from being completed.
4.	Integration – Alan Rogers apologized for the delay, but has been quite busy since the legislature let out. He does hope to have notices go out to members and hopefully have a kick-off meeting sometime in September.
5.	Strategic Planning – Alisanne distributed a report to the members. Mentioned that their will be an October 12 th IT Showcase at the State Library for all agencies to participate in. It was noted that any IT projects scheduled for discussion on any IFC agenda are to be brought to the ITAB.
6.	Enterprise Architecture – Dave McTeer distributed a Status Report on the committee's activities. He noted that an Enterprise Architecture Advisory Group has been formed to advise the EA in setting the agenda and drafting deliverables.
7.	Security - No report given
8.	NCSC – Terry mentioned that Version 1 of the Interoperability Plan has been approved by the Homeland Security Commission and that both the Governor and HSC have acknowledged the NCSC as a Committee. He mentioned that SAFECOM and NCSC are hosting a strategic planning session for September 14 in Las Vegas.
9.	Technical Standards – Terry mentioned that the Committee had their initial kick off meeting with very good attendance. The Committee will be focusing on reviewing and updating existing statewide standards as well as developing new ones as needed.

ACTION ITEMS²

Item	Opened	Description	Assigned	Due	Closed

OTHER ISSUES

None

ADJOURNMENT

The meeting was adjourned at 3:00 pm.

Next Meeting: September 8, 20054

² *Action Item*: A commitment to complete an action or an assignment.